



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 2

PROJECT NAME: ITN No. N237458DO Computer Hardware, Software and Services

DATE OF ISSUE: August 24, 2023

---

The following information shall be included in the ITN documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

---

### Proposers' questions/issues and District answers (District answers are italicized):

- Q1. ***In regards to the implementation timeline and plan, can the District provide details on where the devices will be allocated on a school by school basis?***
- A1. The District refreshes approximately 50-70K devices annually. The bulk of that refresh is a summer configuration and delivery task to any/all locations listed school on page #30. Generally, we refresh by level (elementary, middle, high) to separate out the allocation needs and funding.
- Q2. ***Will the District be providing the rolling carts/baker racks on E4 on pg. 23 of the ITN?***
- A2. Multiple model submittals are allowed within the one bid. Two submittals are not preferred.
- Q3. ***As to the District's requirement for full-time on-site technicians to manage warranty repair, does the District envision allocating space on-site at the District offices for the vendor to service devices or is the District looking for the vendor to propose their own solution for servicing devices? For example, vendors shall pick up and drop off repaired devices on a weekly basis from District offices?***
- A3. It is expected the vendor service repair team will work onsite at the District offices to repair computers located at 2555 Colonial Boulevard, FT Myers, FL 33966. Yes, the District has space onsite for vendor technicians.
- Q4. ***Does the District have an estimated quantity for each of the products listed in Category 2?***
- A4. No, Category 2 is full balance of line items and thousands to list.



## PROCUREMENT SERVICES

- Q5. ***Under Specification, Category 1 (F) e; the District states “the awarded vendor shall provide spare parts for each standard computer configuration to be kept in stock at the District office.....” Are these parts for the vendor to service repairs or does the District plan on servicing repairs on their own?***
- A5. These parts are for the proposer/vendor onsite service team to use as a parts locker to expedite repair turn-around and SLA.

There are no other changes at this time. Please acknowledge this addendum via Attachment D, Addenda Acknowledgement Form, in your submittal.

***Thank you for your interest in The School District of Lee County.***

A handwritten signature in black ink, appearing to read "Derek Ochoa".

**Derek Ochoa**  
**Procurement Agent**