

**The School District of Lee County
Department of Research and Assessment**

RESEARCH PERMISSION REQUEST

Researcher:

Date:

Address:

Telephone No(s):

E-mail Address:

Sponsor (University/Agency):

Major Professor:

Title of Research (Topic):

Statement of problem or need to be addressed:

Briefly describe what you would like to do and/or data requested:

Briefly list measures to be taken and instruments to be used (include a copy of those instruments not in common use and any available technical support information on these instruments):

Briefly describe subject groups participating in this research:

Grade Level	#	Relevant Characteristics

How are the participating subjects to be selected (randomly, matched, etc.)?

School/Department involvement	School/Department personnel involved (e.g., teachers, administrators, guidance counselors, etc.):			
School/Department Name	Type Personnel	#	Time Required	Activity Involved

Proposed date for start of on-site operations:

Expected date of termination of on-site operations:

School facilities needed (briefly list space, materials, equipment, etc.):

The School District of Lee County requires a copy of research results to make available to district staff.

Target date for receipt by this office of your results/discussion:

Signature of Researcher:

Print Name:

Signature of Sponsor:

Print Name:

Signature of School-Level Sponsor (Principal approval if study requires school-level activities such as student/staff surveys, student/staff interviews, etc.

Print Name:

ENCLOSURE CHECKLIST

1 copy of an abstract of the research (3 page limit)

If applicable:

1 copy of instruments to be used

1 copy of procedures to be used to ensure confidentiality of subjects

1 copy of parental permission form and/or subject permission form

1 copy of an approved IRB form.

Please return this form to:

The School District of Lee County

Director, Department of Research and Assessment

2855 Colonial Blvd., Fort Myers, FL 33966-3988.

**If you have questions regarding the completion of this form,
please call (239) 335-1438. FAX (239) 337-8664**