



THE SCHOOL DISTRICT OF LEE COUNTY

PROCUREMENT SERVICES DEPARTMENT

Jim Carrasco, Procurement Coordinator

ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 1

PROJECT NAME: ITB No. B207383JC – Trash Can Liners for District Warehouse Operations (DWO)

DATE OF ISSUE: **October 2, 2020**

The following information shall be included in the ITB documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

Bidders' questions/issues and District answers:

Q1. Can you provide us with the case weights (lbs. per case) currently being purchased for the trash liners, Items No. 3 through 11?

A1. No. The District warehouse does not have a scale.

Q2. Can you provide us with the bill of lading from the most recent shipments of each of the trash liners?

A2. No. This information is not maintained by our District warehouse.

Q3. Based on previous ordering history, can you tell us about how often orders are ordered for the larger volume trash liners (monthly, quarterly or other?) and about how often are orders placed for the lower volume liners?

A3. The District warehouse places orders on a quarterly schedule. School locations have not yet placed any orders from suppliers, these orders would be for smaller quantities since schools don't have the room for storage of the products.

Q4. Can we call FedEx and pick up a sample of each trash can liner?

A4. Yes, District warehouse can provide a sample of each can liner. Need two-day notice for the FedEx pick up. Send a FedEx Call Tag to School District of Lee County - 2855 Colonial Blvd. Fort Myers, Florida 33966 #Mail Room Attn: Jim Carrasco.

Q5. Are locations equipped with a loading dock & forklift?

A5. The District warehouse does have a loading dock and forklifts. None of the schools have a loading dock or a forklift.

Q6. Line 3 of the bid is listed as a 23x10x40 bag that is gusseted and must fit a 44 gallon can. These numbers don't add up to be able to fit the 44-gallon container, is this the accurate information and is this bag really gusseted?

A6. Use the 23x10x40 gusseted measurement for the pricing of the product. This liner is actually used with 32-gallon trash cans.

Q7. Are you looking for a three-year term with an option of an additional 3 (1) year periods or a one-year contract with, by mutual agreement, 3 (1) year terms?

A6. No, reference page 15 section 5 - Contract Term. The District anticipates awarding a contract for one (1) year commencing upon Board approval or until new bids are taken and awarded. This ITB (or any portion

thereof) has the option of being renewed for three (3) additional one (1) year periods, for a total duration not to exceed four (4) years, upon mutual agreement of both parties, under the same terms and conditions.

REMINDER: BID is due by 2:00 PM, October 15, 2020. See page 16 for bid submittal information. There are no other changes at this time. Please acknowledge this addendum via Attachment D, Addenda Acknowledgement Form, in your submittal.

Thank you for your interest in The School District of Lee County.

Jim Carrasco – Procurement Agent