



# PROCUREMENT SERVICES

## ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 2

SOLICITATION NAME: **ITB No. B217413ES – Cleaning Products for District Warehouse Operations (DWO)**

DATE OF ISSUE: November 15, 2021

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The following information shall be included in the ITB documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

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**Proposers' questions/issues and District answers (District answers are italicized and bold):**

Q1. Page 16 #8: we cannot state a minimum order? We would need to have a minimum order to guarantee a profitable delivery to your warehouse. Given the current labor issues, we need to maximize deliveries made.

***A1. Bidders may submit a minimum order quantity. All submission will be considered. Awards will be based on the best interest of the Lee County School District, including acceptance or rejection of minimum order requirements that may change during the course of the awarded contract.***

Q2. Please confirm this is a 1 year contract

***A2. Per the specifications document, Page 15 Item 5 Contract Term: The District anticipates awarding a contract for one (1) year commencing upon Board approval or until new bids are taken and awarded. This ITB (or any portion thereof) has the option of being renewed for two (2) additional one (1) year periods, for a total duration not to exceed three (3) years.***

Q3. Pricing firm for 1 year

***A3. Please refer to the General Conditions of the specifications documents, Item 22 Price Adjustments.***

There are no other changes at this time. Please acknowledge this addendum via Attachment D, Addenda Acknowledgement Form, in your submittal.

***Thank you for your interest in The School District of Lee County.***

**Edith Stiller**  
**Procurement Agent**