



## THE SCHOOL DISTRICT OF LEE COUNTY

### FY23 Guidelines: PD Early Dismissal Day Expectations

For the 22/23 school-year, the School District of Lee County and TALC approved an instructional calendar that provides for increased time for professional learning communities through early dismissal days. The early dismissal days are designed to support teachers in collaborative teams as the district implements the professional learning community process. One collaborative team alone is not a PLC, but rather a network of collaborative teams form the PLC process (Marzano, Warrick, Rains, & DuFour, 2018). Early release days provide collaborative teams with the time needed to collaborate and address issues regarding curriculum, assessment, instruction, and the achievement of all students.

#### FY23 PD Early Dismissal Days:

- 8/31/22
- 10/26/22
- 2/22/23
- 4/26/23

#### Expectations for PD Early Dismissal Days:

- Grade level, content specific, school academic goal, or vertical collaborative teams
- Student Services itinerants (school social workers, school nurses, school psychologists and LMHPs will work in their district-wide PLCs (locations TBD).
- ESE staffing specialists can stay at their school site if they are participating in a PLC. If not, there will be PLC opportunities specifically for staffing specialists (location TBD)
- Whole or small group professional development may occur when **requested** by collaborative teams to increase their instructional competence through knowledge and application of standards, curriculum, assessments, and pedagogical skills
- School-based training and onboarding for new instructional staff hired after pre-school week
- All collaborative team meetings should have: agenda, norms, goals, and address appropriate components of the PLC cycle
- All activities registered for in-service points through school-based in-service representative
- All participants sign-in electronically during designated time window for in-service credit

#### Activities to Avoid for PD Early Dismissal Days:

- Classroom set-up and organization
- Individualized planning for instruction
- Faculty meetings, department meetings, etc.
- Grading
- Principal directed whole group professional development
- Staff leaving early unless appropriate leave time is entered and approved in PeopleSoft