



Agenda Item Details

Meeting	Feb 21, 2024 - School Board Meeting Agenda 6:00 PM
Category	I. Consent - Business Services
Subject	1. Approval to Increase Expenditure and to Piggyback College of Central Florida E&I Contract No. CNR-01373 – Office Supplies
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	1,550,000.00
Budgeted	Yes
Budget Source	The increase of up to \$350,000.00, and the request to renew the contract in the amount up to \$1,200,000.00, will be funded from budgeted School/Department funds. This agenda item is specifically for a one-time approval to increase the previously Board approved amount of \$1,100,000.00 by \$350,000.00 for up to \$1,450,000.00, and for the Piggyback of the contract in the amount of \$1,200,000.00, for a total amount up to \$2,650,000.00. Funds will only be expended within the existing resources of the applicable locations.
Recommended Action	<p>Approval to Increase Expenditure and to Piggyback College of Central Florida E&I Contract No. CNR-01373 – Office Supplies through Staples, Inc., with locations in Lee County. Two actions are recommended:</p> <p>1. It is recommended the Board approve an increase to the previously Board approved amount of \$1,100,000.00 by \$350,000.00, for up to \$1,450,000.00, for the period of February 21, 2024 through April 25, 2024. The one-time increase of \$350,000.00 is requested due to additional funding being allotted to the District's Title 1 locations, resulting in increased purchasing. In addition, there is an overall increase in districtwide purchasing of office supplies, including copy paper and small office equipment.</p> <p>2. It is also recommended the Board approve this Piggyback for the period of April 26, 2024 through April 25, 2025, for up to \$1,200,000.00, pursuant to the same terms and conditions as previously approved by the Board. Approval Authorizes the Superintendent to execute all related documents.</p>
Goals	Strategic Priority: Improving Internal Operating Systems

Public Content

The College of Central Florida E&I Contract No. CNR-01373 is for Office Supplies. This contract supports the purchase of office supplies and products from Staples, Inc., which is a supplier in the District's Marketplace platform. This platform provides price comparisons for Bookkeepers, resulting in cost savings for the District. Products available for purchase on this contract include, but are not limited to, general office supplies, copy paper, office consumables, and office equipment. On April 1, 2015 this Piggyback was awarded to Staples, Inc., with locations in Lee County, for a ten-year period beginning April 1, 2015 through December 31, 2025. Two actions are recommended:

1. It is recommended the Board approve an increase to the previously Board approved amount of \$1,100,000.00 by \$350,000.00, for up to \$1,450,000.00, for the period of February 21, 2024 through April 25, 2024. The one-time increase of \$350,000.00 is requested due to additional funding being allotted to the District's Title 1 locations, resulting in increased purchasing. In addition, there is an overall increase in districtwide purchasing of office supplies, including copy paper and small office equipment.
2. It is also recommended the Board approve this Piggyback for the period of April 26, 2024 through April 25, 2025, for up to \$1,200,000.00, pursuant to the same terms and conditions as previously approved by the Board.

[Contact Person: Dr. Ami Desamours, Chief Financial Officer]

Administrative Content

Motion & Voting

Approved as part of the Consent Agenda.

Motion by Jada Fleming, second by Melisa Giovannelli.

Final Resolution: Motion Carried

Yea: Samuel Fisher, Melisa Giovannelli, Chris Patricca, Debbie Jordan, Armor Persons, Jada Fleming, Cathleen Morgan