



PROCUREMENT SERVICES

ADDENDUM TO CONTRACT DOCUMENTS

ADDENDUM NO.: 1

PROJECT NAME: N237447AN - Voluntary Group Legal Plan

DATE OF ISSUE: April 10, 2023

The following information shall be included in the ITN documents and is hereby made part of the contract documents in the form of clarification, addition, deletion or revision to the contract specifications.

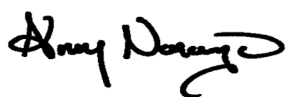
Proposers' questions/issues and District answers (District answers are italicized):

Q1.	Who is the current Legal Plan vendor?
A1.	<i>MetLaw provided by MetLife</i>
Q2.	Is the School Board working with a Broker/ Consultant for this RFP? If so, please provide company name and if/how commissions should be handled.
A2.	<i>The District's Benefit Consultant is Aon. The proposers should provide rates based on 0% commissions (net commissions).</i>
Q3.	Please confirm the number of eligible employees.
A3.	<i>The district has 12,000 Eligible employees and 1,183 Enrolled.</i>
Q4.	Package discounts may be available with the addition of another product (i.e., Identity Theft Protection plan). Is the School Board interested in quotes for complimentary products?
A4.	<i>Please provide any value-added products for the District's review and possible interest.</i>
Q5.	Can you please provide me with the census as one was not posted on the site. In the meantime, can you confirm the number of lives for this group?
A5.	<i>Please see the response to Q3. The census was provided on "Census" tab in the Questionnaire.</i>
Q6.	The census indicates 1,183 employees and the Utilization report indicates 1,173 current enrollments. However, the website indicates over 11k full-time and part-time employees. Should we run the GEO request using the census provided, or will there be additional eligibles to consider?
A6.	<i>The GEO access should be run with the census provided (enrolled lives).</i>

Q7.	The Excel Questionnaire GeoAccess tab requests a full GeoAccess report, however the census provided shows only the currently enrolled population. Will the district provide a full benefit-eligible employee census file?
A7.	<i>The census file provided is the only one available and it shows enrolled (not eligible).</i>
Q8.	What enrollment platform and strategy is used currently for the legal benefit?
A8.	<i>The District utilizes PeopleSoft for their enrollment system.</i>
Q9.	Will the enrolled population be automatically rolled into the new plan (if a new vendor is selected) or will they have to re-elect the coverage?
A9.	<i>As open enrollment for this benefit will not occur until January 2024, the District has not yet decided what type of enrollment it will be (active or passive).</i>
Q10.	Is there a broker being utilized or expecting commission payout?
A10.	<i>Please see the response to Q2.</i>
Q11.	Please confirm the benefit eligible employee count.
A11.	<i>Please see the response to Q3.</i>
Q12.	All fields within the Questionnaire's Plan Design tab, have a drop-down menu instead of allowing a free text response. Could we have a version uploaded that will allow for a text response to be entered?
A12.	<i>The top portion of the Plan Design tab includes drop down boxes consisting of 3 answers (Yes, No, See Explanation). If you agree to match the current plan design as listed, your response would be Yes, however if your plan design differed from the current plan design, your response would be No. If you would like to expand on your answer, feel free to utilize the Explanations Tab and follow the instructions. On the bottom portion of the Plan Design tab, you will have the same drop-down boxes, however free-flow text can be provided in Column I.</i>
Q13.	Please confirm that The School Board of Lee County is requesting in-person access of one attorney within 20 miles of each participant.
A13.	<i>The parameters for the GEO Access are 1 attorney within 20 miles.</i>
Q14.	Please clarify the GeoAccess methodology - driving distance or straight-line?
A14.	<i>Your response should be based on driving distance.</i>
Q15.	Are you willing to waive notary request on all required RFP forms/documents?
A15.	<i>The district will not waive the notary requirement.</i>

There are no other changes at this time. Please acknowledge this addendum via Attachment D, Addenda Acknowledgement Form, in your submittal.

Thank you for your interest in The School District of Lee County.



Amy Naranjo
Procurement Agent